

SharePoint Health Check

Why Health Check?

We all understand the need to have health check-ups with a skilled professional. Check-ups can identify potential problems and help avoid trouble in the future. The same is true of your information systems. Pre-emptive checking is both more cost-effective and less risky than waiting for problems to just happen.

SharePoint, like many similarly complex and extensive information systems can be configured well and badly. The Microsoft marketing machine has led many to think that SharePoint deployment and configuration is both simple and quick. In some cases it can be both of these things; however it is frequently set up by inexperienced staff that are not aware of the ramifications of their configuration actions, nor with regard to long term management and usability.

Metataxis offer an independent, professional health check of your SharePoint systems to discover potential problems before they become actual problems. Armed with this information you can then make informed decisions on what appropriate steps to take.

The Metataxis Approach

A Metataxis SharePoint Health Check is unique in that it covers both the **technology** and **information architecture** characteristics of your SharePoint deployment.

The technical configuration of your SharePoint is important, but so too is how your information is organised within your implementation. This information dimension is often overlooked in SharePoint deployments which can result in expensive, unusable, or even a failed system.

More crucially, many aspects of SharePoint require a thorough understanding of both the technical **and** the information aspects of implementing a useable SharePoint system. The Metataxis team has the unique skills and experience to bridge the world of technology and pure information, to provide a unified and thorough analysis.

Health Check Methodology

Metataxis has a simple methodology that provides quick health check results. This is based on the numerous SharePoint implementations we have worked on.

Analyse: A Metataxis consultant conducts an audit of your SharePoint environment over two working days.

Document: The consultant documents their findings to produce an organisation specific set of recommendations.

Review: The consultant discusses the recommendations with the organisation, refining if required.

Support: Follow-up advice is available via email or phone for one month from the delivery of the recommendations.

Areas Health Checked

The precise areas health checked will vary depending on the nature of the deployment, but will typically include:

- Site Collection and site architecture
- User permissions and attendant user access model
- Content types, columns and templates
- Search configuration
- Libraries, views and folder configuration
- Site plan and high-level user interface
- Implementation Look and feel
- Workflow and versioning configuration
- Information governance and policies
- Server architecture
- Disaster recovery and backup regime
- Technical and management support capabilities

Cost

£4,990 + VAT

Further Information

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About Metataxis

Metataxis was formed in January 2002 to provide information architecture and information management consulting services for organisations.

The Metataxis team have between them amassed over 80 years experience in understanding, designing and organising information, including consulting on and implementing numerous SharePoint implementations for a number of private and public sector clients.

Previous Clients

Some of Metataxis' previous SharePoint clients include: Inter IKEA systems, CBI, Crown Prosecution Service, South of Tyne and Wear PCT, Northamptonshire County Council, Halifax Bank of Scotland, United Utilities, the Development Planning Partnership.